



Aromas Community Grange #361  
P.O. Box 562 Aromas, CA 95004  
Corner of Rose and Bardue  
(831) 726-7234

*Building Established 1924*

### Grange Facilities Use Agreement

I, \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Herby enter into this agreement with the Aromas Community Grange #361 for use of the Aromas Hall on:  
**Day:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Start Time:** \_\_\_\_\_ **Finish Time:** \_\_\_\_\_

**At \_\_\_\_\_ a. m the keys to the Grange will be turned over to \_\_\_\_\_**

**At the conclusion notify the Grange rental Coordinator Mindy Briggs at (831) 726-1775 cell (831) 818-0583**

The hall will be used for:		
How many people will be attending the event?		
Do you plan to serve beer and/or wine?	Yes	No
Do you require use of the kitchen?	Yes	No
Do you plan to have amplified music?	Yes	No

**I agree to pay the following fees:**

**Rental:** \$575 due 20 days in advance of the date of use. This date is: \_\_\_\_\_  
**Down payment:** \$100 this is part of the \$575. Due day of booking your event.

**Cleaning and Security Deposits are as follows:** (Mark appropriate box) Due 20 days in advance of event.

A.	No Alcohol	\$300
B.	With Alcohol	\$500

Checks are to be made payable to: "Aromas Grange #361".

**I agree to follow the following terms:**

Use of candles is permitted **only** with an enclosed holder or globe, for fire safety.

**Any violation of this contract will result in forfeiture of my deposit.**

**Rental Fees and Charges:**

If cancellation of the event is necessary, and the Aromas Grange representative is notified at least 30 days in advance of the reserved date, the **down payment** deposit will be refunded.

Clean up must be done no later than 11:00 p.m. at which time a rental team member will inspect the hall. Following the inspection a determination will be made concerning the cleaning deposit refund. All or a portion of the deposit will be refunded within 30 days after event.

**Renter Presence:**

The person signing this agreement must be present at all times during the event.

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**Liability Insurance:**

Liability Insurance coverage in the amount of **\$1,000,000** (one Million Dollars) shall be provided **naming the Aromas Grange as an additional insured**. Proof of coverage shall be presented to the Grange 20 days prior to use by providing a Certificate of Insurance.

**Amplified Music:**

Amplified music is restricted to 80 decibels or less, and the music must stop at 10:00. The Grange requires a copy of the Amplified Music addendum signed by the band and the renter. The Grange does not provide any audio or electronic items.

**Alcohol:**

Beer and wine are the only alcohol that may be consumed on the premises. Any other alcoholic beverages are prohibited and evidence of such will result in **forfeiture of all deposits**. Beer kegs are to be kept in the kitchen. Additionally, Aromas Grange reserves the right contact authorities if we deem necessary.

**Licensed Security Guards:**

Licensed security guards must be provided for events of more than 100 people and/or when serving beer or wine. *A signed copy of the Contract between the Renter and Security Guard Company is required 20 days before the event along with a signed Security Guards addendum*

**Garbage and Trash:**

There is no dumpster available. Renters must make sure that there isn't any garbage or recyclables in or around the outside of the building or in the surrounding neighborhood.

**Renters must furnish their own trash bags and remove all garbage from the premises at the end of the event.**

**Parking:**

In no case shall private property be trespassed upon or used for parking. All parking shall be limited to Grange property or public streets. **Please do not block Grange neighbors' driveways.**

**Kitchen:**

If the kitchen is used, all counters and any appliances that were used shall be wiped clean.

If the refrigerator is used, any food or beverages must be removed at the end of the event.

The kitchen shall be cleared of any trash or debris.

**Decorations:**

Decorations may be attached to walls with **tape only**. No staples, tacks, or nails will be allowed. All decorations must be removed from walls and ceilings upon rental completion. Renters must furnish their own ladder/stepstool.

**Displayed Artwork:**

The Grange Hall serves as a gallery for displaying the works of local artists and craftsmen/women. These are one-of-a-kind items. You are responsible for replacement value of damaged or missing artwork.

**Bathrooms:**

Both bathrooms shall be cleared of any trash and all the wastebaskets must be emptied.

**Furniture:**

All benches, tables, and chairs shall be put back to where they were before usage or as directed.

**Floor Cleaning:**

All spills and sticky spots shall be wiped up to protect the wood floors.

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I shall be honest in my dealing with the Aromas Community Grange and promise to treat its members, their hall, and the neighbors with courtesy and respect.

\_\_\_\_\_  
Renter's Signature

\_\_\_\_\_  
Grange Representative

\_\_\_\_\_  
Print Renter's Name

\_\_\_\_\_  
Print Grange Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date